

## Reports available on our technology platform helping you manage your business

*Our platform provides you with access to a wide range of business reporting, giving you greater insight and helping you to manage your business.*



Advisers using our platform have found our **'Clients by Adviser,' 'Model portfolio investment overview'** and **'Unused ISA allowance'** reports especially useful to help them manage clients, model portfolios and ISA subscriptions.

The table below shows which reports are available through our technology platform and what they can be used for.

Purpose	Report name	What it shows
Adviser Firm Data Management	Adviser Fees and Charges	A list of all customers, information about their charges, and the average platform percentage based on the last charge date. New accounts that have not yet paid out the first platform charge will have blank details for amount and percentage.
Adviser Firm Data Management	Adviser Regular Initial Fee	Initial adviser fees on regular contributions and when the final payment of the fee is due.
Adviser Firm Data Management	New Business	Breakdown of new business applications that have been submitted. Includes columns for client name, product, contribution amount, transaction type, phasing set up and escalating contributions. When the status has changed to 'completed' this means the investment has been received in the product.
Adviser Firm Data Management	Overdue Direct Debit	Any direct debit that has not collected on its due date and the reason why not.
Adviser Firm Data Management	Phased Investment Cancellation	View of phasing instructions that have been cancelled and the cause.
Adviser Firm Data Management	Summary Assets	All assets held by an adviser firm. Shows adviser funds/assets including ISIN/CITICode), value and units as well as portfolio holdings.
Adviser Firm Data Management	Trades Outstanding	Shows trades outstanding for all clients including the stage of each trade. The stages are 'placed,' 'pooled' and 'authorised.'
Adviser Firm Data Management	Withdrawals Submitted Online	Breakdown of regular and one-off withdrawals submitted online and by whom.
Managing Client Assets	Cross Wrapper Transfers	This report shows all submitted Bed & ISAs, with full customer and application details.

***For financial advisers only***

Purpose	Report name	What it shows
Managing Client Assets	Cash Balances	Breakdown of cash value held per product wrapper on the platform, showing total at the end.
Managing Client Assets	Client Assets	This is an especially good report if a full data download is required or to help populate back office systems. This includes adviser name, client name, asset holdings and value.
Managing Client Assets	Clients by Adviser	The report includes a full list of accounts, including flags for less than 1% cash held, more than 25% cash held and if there is an active phased investment.
Managing Client Assets	ISA allowance	A breakdown of how the ISA allowance is made up for each customer. This includes Additional Permitted Subscriptions, direct debits due and adjusts for Junior ISA. It also shows contributions across different tax years.
Managing Client Assets	Unused ISA Allowance	Shows the allowance available and includes withdrawals and adviser fees, to calculate the total contribution permitted within the Flexi-ISA.
Managing Client Assets	Pension Details	<b>Includes three tabs:</b> <ul style="list-style-type: none"> <li>▶ LTA breakdown by % and £,</li> <li>▶ available taxable income (and GAD) for capped drawdown pot,</li> <li>▶ next review date for CRA and start date.</li> </ul>
Managing Client Assets	Transfer Report	This report provides a view of all transfer requests submitted to us, including transfers into and away from our platform. You can check the status of the transfer and the last time it was reviewed by our transfers team.
Managing Client Assets	Correspondence Report	What documentation has been sent to your clients within the set date range and if this was in a printed format. Any documents seen on this report can be viewed within the clients document store online.
Managing Client Assets	Queued Switches Report	This report lists details of any queued or cancelled switches on accounts.
Managing Client Online Customer Centre Preferences	Online Customer Centre Access Report	A report to help you understand which of your clients have signed up to the OCC and if they have turned off paper. Includes last login date and time, number of logins in the past month in addition to whether they have paperless correspondence.
Managing Model Portfolios	Model Cash Flow	Capital flows (cash and re-registration) in and out of a model portfolio, plus net flows and natural income paid out.
Managing Model Portfolios	Model Portfolio Valuation	A simple report showing client name, the model portfolio held and asset value.
Managing Model Portfolios	Model Portfolio Tolerance Breach	Model portfolio target asset allocation, the current percentage tolerance set and any funds in violation of set tolerance.
Managing Model Portfolios	Model Portfolio Investment Overview	This report includes client name, product type, model portfolio held and rebalancing details.
Managing Model Portfolios	Holdings in Model Portfolio by account	Report shows the current models held on each client's account, including the model name, component asset details, number of units and value for each model.
Managing Model Portfolios	Holdings by Model	This is the best report for a simple breakdown of model portfolios. It shows client name, model portfolio name, adviser and value.
Managing Model Portfolios	Holdings in Model by Asset	This is a full list of funds with units and value for all model portfolios.
Managing Model Portfolios	Model Portfolio by asset allocation	This report lists the asset details of each model, including asset name, asset status and percentage allocation in the model.



[quilter.com](https://quilter.com)

*Please be aware that calls and electronic communications may be recorded for monitoring, regulatory and training purposes and records are available for at least five years.*

*Quilter is the trading name of Quilter Investment Platform Limited which provides an Individual Savings Account (ISA), Junior ISA (JISA) and Collective Investment Account (CIA) and Quilter Life & Pensions Limited which provides a Collective Retirement Account (CRA) and Collective Investment Bond (CIB).*

*Quilter Investment Platform Limited and Quilter Life & Pensions Limited are registered in England and Wales under numbers 1680071 and 4163431 respectively.*

*Registered Office at Senator House, 85 Queen Victoria Street, London, EC4V 4AB, United Kingdom. Quilter Investment Platform Limited is authorised and regulated by the Financial Conduct Authority. Quilter Life & Pensions Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Their Financial Services register numbers are 165359 and 207977 respectively. VAT number 386 1301 59.*

QIP 20839/106/7449/June 2024

