

Our ref: Sample

(Date)

# Sample copy

Dear (Salutation)

## LF Brook Absolute Return suspension and how it affects you

I'm writing to let you know that the LF Brook Absolute Return fund listed below which you are invested in, was suspended by the fund manager on **Monday 12 June 2023**.

LF Brook Absolute Return	GB00B55NGS86
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### Why has the fund been suspended?

Following recent redemptions which has effected the liquidity profile within the fund, any increased levels of redemptions could lead to the structure of the investments in the portfolio not meeting the fund's stated strategy. To ensure all investors are protected and treated fairly, Link Fund Solutions Limited (LFSL), the Authorised Corporate Director of the fund, believed it was appropriate to suspend the fund.

LFSL will consider the options available and will decide on the course of action that is in the best interests of all investors. Suspension will cease as soon as LFSL has determined the appropriate course of action.

### How the fund suspension will affect your account

Whilst the fund is suspended, you will not be able to pay money in or take money out of these funds and you will also be unable to move your money from these funds into other funds (a transaction known as 'fund switching'). There are certain other contractual payments, such as death claims, where we may make payments in full, including from the suspended fund.

**Phasing and Rebalancing** – Any **phased investment** or **rebalancing** instructions using the fund will automatically continue. Unless you give us an alternative instruction, the portion allocated to the suspended fund will be used to buy units in the other assets in your current instruction, or cash if the suspended fund is the only fund in your instruction.

• **Direct Debits** – If you are paying into the fund by Direct Debit:

- 1) payments up to and including 12 June 2023 will have been allocated to the fund
- 2) payments from 13 June 2023 will have bought units proportionally across the other assets in your Direct Debit instruction. If the suspended fund is the only fund in your Direct Debit instruction, we will allocate your payment to cash, where it will stay until you send us a new instruction.

Please remember, cash may not be suitable for your long-term investment needs.

**If you have any questions**

If you have any questions about this letter, please speak to your financial adviser who will be able to help you.

We are in regular communication with Link Fund Solutions Limited and will be providing updates on our website [XXXXX](#).

Alternatively, you can call or email us using the details shown and we will be happy to help. Our Customer Service Centre is open 8:30am – 5:30pm, Monday to Friday.

Yours sincerely,

**Callum Earl**

Head of Customer Operations

**If you have an authorised financial adviser, we have made a copy of this letter available for them to view online**