

Our ref: Sample

(Date)

# Sample copy

Dear (Salutation)

## Brook Developed Markets suspension and how it affects you

Account number: XXXXXX

Your financial adviser: XXXXXX

I'm writing to let you know that the Brook Developed Markets fund listed below, which you are invested in, was suspended by the fund manager on **Tuesday 13 June 2023**.

Brook Developed Markets	IE000QZFOHT6
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### Why has the fund been suspended?

Following the receipt of a sizeable level of redemption requests, the Board of Directors of ODEY Investments plc took the decision to temporarily suspend the fund in what the Directors consider to be the best interests of all shareholders so as to facilitate the management of portfolio transactions in an orderly fashion.

The suspension took effect from 13 June 2023 and will continue until such time as the Directors consider it appropriate to lift it.

### How the fund suspension will affect your account

Whilst the fund is suspended, you will not be able to pay money in or take money out of these funds and you will also be unable to move your money from these funds into other funds (a transaction known as 'fund switching'). There are certain other contractual payments, such as death claims, where we may make payments in full, including from the suspended fund.

- **Phasing and Rebalancing** – Any **phased investment** or **rebalancing** instructions using the fund will automatically continue. Unless you give us an alternative instruction, the portion allocated to the suspended fund will be used to buy units in the other assets in your current instruction, or cash if the suspended fund is the only fund in your instruction.

- **Direct Debits** – If you are paying into the fund by Direct Debit:
  - 1) payments up to and including 12 June 2023 will have been allocated to the fund
  - 2) payments from 13 June 2023 will have bought units proportionally across the other assets in your Direct Debit instruction. If the suspended fund is the only fund in your Direct Debit instruction, we will allocate your payment to cash, where it will stay until you send us a new instruction.

Please remember, cash may not be suitable for your long-term investment needs.

### **If you have any questions**

If you have any questions about this letter, please speak to your financial adviser who will be able to help you.

We are in regular communication with Link Fund Solutions Limited and will be providing updates on our website [quilter.com/brook-developed](https://quilter.com/brook-developed)

Alternatively, you can call or email us using the details shown and we will be happy to help. Our Customer Service Centre is open 8:30am – 5:30pm, Monday to Friday.

Yours sincerely,

### **Callum Earl**

Head of Customer Operations

**If you have an authorised financial adviser, we have made a copy of this letter available for them to view online**