

Our ref: Sample

(Date)

Sample copy

Dear (Salutation)

Fund name, Fund Management Fee (FMF) and investment objective & policy changes

Account number:

Your financial adviser:

I am writing to you because you are invested in the Aviva Investors Distribution fund, provided by Aviva Investors UK Fund Services Limited.

Subject to shareholder approval, Aviva will change the name, objective, FMF and dividend frequency from 24 September 2024. If these changes are not approved, we'll write to let you know.

What is changing

You'll see the new fund name on our valuations and statements after this date.

Old fund name	New fund name
Aviva Investors Distribution	Aviva Investors Multi-Asset Income

The old and new objectives are overleaf for you to compare.

Aviva will decrease the FMF for the fund. Fund managers apply an annual management fee for the investment management they provide. This is reflected in the pricing of the fund and not taken directly from your holdings.

This table shows the old and new overall cost of the fund.

Current FMF %	Current OCF/TER %*	New FMF %	New OCF/TER %*
0.88	0.88	0.80	0.80

* The OCF/TER represents the ongoing charges for the fund, expressed as a percentage. It is the sum of the FMF and all other running costs of the fund. OCF is increasingly replacing the TER.

Please note that none of the changes detailed in this letter affect any charges made by Quilter.

You may want to speak to your financial adviser about the impact of these changes. Please speak to them before making any investment decisions, or if you have any questions about these changes.

If you don't have a financial adviser, we recommend that you consider the benefits of receiving professional financial advice, which can be especially important when you need to make investment decisions. If you would like to search for an adviser in your area you can start by visiting quilter.com/financial-advice/find-an-adviser.

How these changes will affect your account

- **The value of your holding** – The changes may affect the value of your fund holding. Aviva expect they will need to realign approximately 86% of the funds portfolio. Aviva expect the realignment cost will be approximately 0.41% of the fund value.
- **Risk profile** – The fund's risk profile may change.
- Aviva will amend the dividend frequency of the fund from quarterly to monthly.

What this FMF change means for you (and your financial adviser)

If you have an agreement that your financial adviser receives 'fund-based trail commission' – The percentage of fund-based trail commission we pay your adviser is linked to the rebate we receive from the fund manager. The rebate is effectively a discount that we negotiate on the fund manager's FMF. There is no change to the fund-based trail commission for this fund. It will remain at 0.25%.

If you have an agreement that your financial adviser receives 'nominated trail commission' – Nominated trail commission is a set percentage that you agree to pay your adviser. It includes the fund-based trail commission. If your nominated percentage is higher than the level of fund-based trail commission, we sell units from the funds you're invested in to make up the difference.

As there is no change to the rate of fund-based trail commission, the level of nominated trail commission you've agreed with your adviser will remain the same.

Why the fund is changing

Following a regular review of the performance of the fund to ensure it is delivering good value to investors, Aviva has concluded that the fund has been underperforming. They believe these changes will have a significant impact on its performance and improve good value outcomes for investors.

The next steps

You don't need to take any action unless you would like to choose a new asset from our extensive range. Please speak to your financial adviser before making any investment decisions or if you have any questions about this change.

If you have any questions about this letter, please speak to your financial adviser who will be able to help you. Alternatively, you can call or email us using the details shown and we will be happy to help. Our Customer Service Centre is open 8:30am – 5:30pm, Monday to Friday.

Yours sincerely



Callum Earl

Head of Customer Operations

Fund objectives

Current fund Aviva Investors Distribution	New fund Aviva Investors Multi-Asset Income
<p>Fund objective: To deliver an income equivalent to the benchmark income whilst seeking to provide capital growth over the long term (5 years or more). The benchmark combines 35% of the FTSE® All-Share Index and 65% of a composite index comprising 50% ICE BofA Single-A Sterling Non-Gilt Index and 50% ICE BofA BBB Sterling Non-Gilt Index. The income target is measured over any given 3-year period (before charges and taxes).</p> <p>At least 60% of the fund will be invested in bonds issued by companies, governments or supranational organisations (including in emerging markets). The fund will also invest in shares of UK companies (incorporated or domiciled in the UK), or non-UK companies which are listed in the UK or which have significant trading activities in the UK. A minimum of 95% of bond exposures will be in Sterling or hedged to Sterling, and a minimum of 80% of bond holdings will have been independently rated as “investment grade” with a credit rating of BBB-/Baa3 or above. The fund may invest in core investments directly or indirectly via other funds (including funds managed by Aviva Investors companies). The fund is expected to be invested in a majority of core investments directly, although there may be times when this is not the case.</p> <p>The fund may also invest in other shares and other funds (including funds managed by Aviva Investors companies) (both including emerging markets), cash, and deposits.</p>	<p>Fund objective: To deliver an income return in excess of the Index over any given 3-year period and provide an average annual net return greater than the Index over rolling 5-year periods. This should result in the growth of your investment over the long term. The Index is a composite index comprising 30% MSCI AC World Index, 20% Bloomberg Global High Yield Total Return Value Index and 50% Bloomberg Global Aggregate Corporate Total Return Index (Hedged GBP).</p> <p>The fund will invest at least 60% in bonds issued by companies, governments or supranational organisations globally (including in emerging markets). The fund may invest in both investment grade and non-investment grade (high yield) bonds, with “investment grade” taken to mean bonds which have been independently rated with a credit rating of BBB-/Baa3 or above. The fund will also invest in the shares of companies in both developed and emerging market countries. The Fund may invest in core investments directly or indirectly via either other funds (including funds managed by Aviva Investors companies) or through the use of derivatives.</p> <p>The fund may also invest in other funds (including funds managed by Aviva Investors companies), real estate investment trusts, other derivatives, cash, deposits, money market instruments and (via permitted asset types such as exchange traded commodities and derivatives) in commodities.</p>