

Our ref: Sample

(Date)

Sample copy

Dear (Salutation)

Fund merger for Aviva Investors Corporate Bond

Account number: *****

Your financial adviser: *****

I am writing to you because you are invested in the Aviva Investors Corporate Bond fund, provided by Aviva Investors UK Fund Services Limited.

Aviva has informed us that the Aviva Investors Corporate Bond fund will merge into the Aviva Investors Sterling Corporate Bond fund on **13 September 2024**. You'll see the new fund on your valuations and statements after that date.

You may want to speak to your financial adviser about the impact of the merger. Please speak to them before making any investment decisions, or if you have any questions about this change.

If you don't have a financial adviser, we recommend that you consider the benefits of receiving professional financial advice, which can be especially important when you need to make investment decisions. If you would like to search for an adviser in your area you can start by visiting quilter.com/financial-advice/find-an-adviser.

The last date we can sell from the fund before the merger will be 11:00 on 09 September 2024.

How the merger will affect your account

- **The value of your fund holding** – The merger may affect the value of your fund holding, as explained below under the heading "Will the merger cost me anything?"
- **Direct Debits** – If you are paying into the fund by Direct Debit:
 - 1) payments up to and including **09 September 2024** will be allocated to the Aviva Investors Corporate Bond fund.
 - 2) any payments which are due to be collected whilst the merger is taking place will buy units proportionally across the other assets in your Direct Debit instruction. If the merging fund is the only fund in your instruction, those payments will be allocated to cash. They will stay in cash unless you choose to switch them to another asset in future.
 - 3) payments after the merger will be allocated to the **Aviva Investors Sterling Corporate Bond** fund.

- **Phasing and Rebalancing** – Any **phased investment** or **rebalancing** instructions using the fund will automatically continue after the merger. Unless you give us an alternative choice, future transactions will be reapportioned across the other assets in your instruction, or cash if the merging fund is the only fund in your instruction.

Cash may not be suitable for your long-term investment needs. If you're happy for the amount to stay in cash, you don't need to do anything. Alternatively, you can switch the cash into an alternative asset(s) from our extensive range. Your financial adviser can give us your switch instruction, or you can switch by logging into our online Customer Centre at quilter.com/login or by sending us a switch form in the post.

- The merger **may change the fund's risk profile**. You can see more information about the new fund in its Key Investor Information document, available online at (URL). Please note, it may not reflect the charges applicable when accessing the fund through us.
- **Ongoing Charge Figure (OCF) / Total Expense Ratio (TER)*** - the OCF/TER will change with the merger.

* The OCF/TER represents the ongoing charges for the fund, expressed as a percentage. It is the sum of the Annual Management Charge (AMC) and all other running costs of the fund. The figure shown is normally the ongoing charges figure (OCF), which is increasingly replacing the total expense ratio (TER). You can find more information about how the merger will affect the OCF / TER and, where applicable, the Reimbursed Amount or Reimbursed Rebate on the last page of this letter.

Will the merger cost me anything?

The transaction costs for implementing the merger are expected to be approximately 0.12% of the value of the merging fund.

Why the funds are merging

Aviva's Value Assessment report has shown that the fund's longer-term performance could be improved and, although they have already made some changes (such as reducing fees), they think more needs to be done.

Aviva think this merger proposal is the best way to address the Value Assessment findings and is in your best interests - investment in the receiving fund is not significantly different to your current investment, but it offers the potential for improved returns at the same cost as the fund, and therefore should deliver better overall value.

You can find more information about the old and new funds below.

The next steps and avoiding the merger

You do not need to take any action unless you would like to choose a new asset from our extensive range. You can switch your holding in the Aviva Investors Corporate Bond fund at any time up until **11:00 on 09 September 2024**. If you decide to switch into a new asset(s), please note that you will also need to update your asset choice for Direct Debit payments, if applicable.

If you have any questions about this letter, please speak to your financial adviser who will be able to help you. Alternatively, you can call or email us using the details shown and we will be happy to help. Our Customer Service Centre is open 8:30am – 5:30pm, Monday to Friday.

Yours sincerely



Callum Earl

Head of Customer Operations

Fund information

| Current fund Aviva Investors Corporate Bond | New fund Aviva Investors Sterling Corporate Bond |
|---|---|
| <p>Fund objective: To grow your investment through a combination of income and capital returns by investing in bonds issued by companies, whilst aiming to provide a net return greater than the benchmark over the long term (5 years or more). The benchmark (the "Index") is Markit iBoxx® Sterling Non-Gilts Total Return Index.</p> | <p>Fund objective: The fund will invest in bonds issued by companies and aims to provide an income equivalent to the benchmark, and an overall net return greater than the benchmark over the long term (5 years or more). The benchmark (the "Index") is the Markit iBoxx® Sterling Non-Gilts Total Return Index.</p> |

Your account is currently on Charge Basis (1, 2 or 3)

AMC and OCF / TER changes for accounts on Charge Basis 1

| Current AMC % | Current OCF/TER %* | New AMC % | New OCF/TER %* |
|---------------|--------------------|-----------|----------------|
| 0.75 | 0.75 | 0.70 | 0.70 |

AMC and OCF / TER changes for accounts on Charge Basis 2

| | AMC % | OCF/TER % | Reimbursed amount %* | Effective OCF/TER % |
|---------|-------|-----------|----------------------|---------------------|
| Current | 0.75 | 0.75 | 0.25 | 0.50 |
| New | 0.70 | 0.70 | 0.25 | 0.45 |

*We receive a rebate from the fund manager in respect of this fund. This is effectively a discount that we negotiate on the fund manager's AMC. We reinvest part of this rebate as a 'reimbursed amount' into your account. You can see more details of this in the 'Customer Account Credit' section of your quarterly statements.

AMC and OCF / TER changes for accounts on Charge Basis 3

| | AMC % | OCF/TER % | Reimbursed rebate %* | Effective OCF/TER % |
|---------|-------|-----------|----------------------|---------------------|
| Current | 0.75 | 0.75 | 0.23 | 0.52 |
| New | 0.70 | 0.70 | 0.20 | 0.50 |

*We receive a rebate from the fund manager in respect of this fund. This is effectively a discount on the fund manager's AMC, that we negotiate for you. We reinvest the whole rebate as a 'reimbursed rebate' into your account. You can see more details of this in the 'Customer Account Credit' section of your quarterly statements.

The AMC is the fund manager's Annual Management Charge. The AMC is not taken directly from your investment, but is reflected within the fund manager's pricing of the fund. This change will not affect any charges taken by Quilter.