

Our ref: Sample

(Date)

Sample copy

Dear (Salutation)

Authorised Corporate Director and fund name changes

Account number: XXXXXX

Your financial adviser: XXXXXX

I am writing to you because you are invested in one or more of the below funds provided by Waystone Fund Services (UK) Limited.

The Authorised Corporate Director (ACD) of the funds is changing from Waystone Fund Services (UK) Limited to Investment Fund Services Limited from 09 March 2024.

In order to accommodate the transition of this ACD change, IFSL will set the first business day after the effective date as a non-dealing day. Monday 11 March 2024 will therefore be a non-dealing day and dealing will recommence from Tuesday 12 March 2024.

At the same time, the names of the funds will change as shown in the table below. You'll see the new names on your valuations and statements after this date.

Old name	New name
WS Evenlode Global Equity	IFSL Evenlode Global Equity
WS Evenlode Global Income	IFSL Evenlode Global Income
WS Evenlode Income	IFSL Evenlode Income
WS Wise Multi-Asset Growth	IFSL Wise Multi-Asset Growth
WS Wise Multi-Asset Income	IFSL Wise Multi-Asset Income

The objectives of the WS Evenlode funds will also be updated on the same date to remove the specific names of each of the funds that are referenced in their respective investment objectives.

The funds risk profile and Ongoing Charges Figure (OCF) / Total Expense Ratio (TER) will not change.

The OCF/TER represents the ongoing charges for the fund, expressed as a percentage. It is the sum of the Annual Management Charge (AMC) and all other running costs of the fund. OCF is increasingly replacing the TER.

Why the change is happening

The reason for the change of ACD is that Wise Funds Limited and Evenlode Investment Management Limited as respective sponsors of the funds, have requested that IFSL be appointed as ACD. Waystone are therefore retiring as ACD of the funds.

The next steps

You don't need take any action, unless you would like to choose a new asset from our extensive range. Please speak to your financial adviser before making any investment decisions or if you have any questions about this change.

If you don't have a financial adviser, we recommend that you consider the benefits of receiving professional financial advice, which can be especially important when you need to make investment decisions. If you would like to search for an adviser in your area you can start by visiting [quilter.com/financial-advice/find-an-adviser](https://www.quilter.com/financial-advice/find-an-adviser).

If you have any questions about this letter, please speak to your financial adviser who will be able to help you. Alternatively, you can call or email us using the details shown and we will be happy to help. Our Customer Service Centre is open 8:30am – 5:30pm, Monday to Friday.

Yours sincerely,

A handwritten signature in black ink that reads "Callum Earl". The signature is written in a cursive, slightly slanted style.

Callum Earl

Head of Customer Operations