Our ref: Sample

(Date)

Sample copy

Dear (Salutation)

Fund conversion for CT MM Navigator Funds (Share Class A)

Account number: XXXXXX
Your financial adviser: XXXXXX

I am writing to you because you invest in one or more of the CT MM Navigator funds (Share Class A), which converted to a different share class on 14 June 2024.

We wrote to customers affected by the conversion before it happened. We were unable to let you know about the change in advance because you invested in the fund after we had sent the letter.

Original conversion letter enclosed

I've enclosed a copy of the letter we sent before the conversion for your information. It tells you all about the conversion and the funds involved.

If you have any questions about this letter, please speak to your financial adviser who will be able to help you. Alternatively, you can call or email us using the details shown and we will be happy to help. Our Customer Service Centre is open 8:30am – 5:30pm, Monday to Friday.

Yours sincerely,

Callum Earl

Head of Customer Operations